



# Jubilee Christian School

*Imagine • Believe • Achieve*

Dear Jubilee Community:

In less than a month, we will once again gather as a school community! We are all very excited to begin the 2020-2021 school year. Our Reopening/Pandemic Task Force has done an exceptional job in contributing to our 2020 Re-Entry Plan based on research, discussions with the medical community, input from other private schools, and continual prayer. Please carefully review the plan that is attached noting the details, guidelines and protocols. Also, please understand that adjustments **may still** need to be made over the upcoming weeks as we develop more detailed plans in certain areas and respond to changes that develop in our region. A copy of this plan will be available on our website and when changes are made you will be notified. As the summer has progressed, many of you have shared your commitment to pray for Jubilee as a plan was developed and decisions were made. We are grateful for your continued support through encouragement and prayer. We ask your prayers now more than ever as changes and challenges lay before us. As we adjust to new plans, please be mindful that we may not be able to address every particular desire. It is my hope that our unity in Christ will remain at the forefront of our minds as we work together to educate our children. With the mask mandate issued by our governor, it is important that we clarify our present policy about wearing masks. Along with reviewing CDC and local health authority guidelines, we have also consulted with several medical professionals in order to help us with our decision regarding masks. If current mask mandates remain in place in Pennsylvania, wearing masks will be required while in school. This includes morning arrival, while moving around school, in common spaces, and in classrooms. Students will not be required to wear masks when eating and mask breaks will be given throughout the day while always adhering to physical distancing requirements. We also ask that the students wear traditional masks, not the new gaiter-neck masks or bandanas as these have been found to be ineffective in the spread of the virus. This pandemic has created a great deal of challenges for our community. Yet, we are committed to the health and safety of our students and staff. We want our children to return to school with processes and procedures in place that will allow them to fully participate and grow in their educational journey. Please help us remain strong in this time of challenge and help our children grow in the knowledge with the faith we have in Jesus we will get through this troubled time.

Peace and blessings,

Dr. Darla S. Posney

Principal

Jubilee Christian School

[dposney@jubileechristianschool.org](mailto:dposney@jubileechristianschool.org)

Cell: 412-565-9997

**Jubilee Christian School's 2020 Reopening Plan**



# Jubilee Christian School

*Imagine • Believe • Achieve*

The Board and Administration of Jubilee Christian School are committed to opening our doors on **Tuesday, September 8, 2020**, and continuing to offer our students a full-time Christian education. We will follow health precautions which are in accordance with local, state, and federal guidance. We expect and are preparing for some cases of remote learning for individual students, for whole grades and/or for the entire school if it becomes necessary.

- Hand sanitizing stations will be added to every entrance and classroom.
- Upon entrance to the building all student's will have a temperature check which will be logged.
- Desks and students will be spaced 6ft apart and plastic barrier shields will be on all student, teacher and administrator desks to allow for further separation and social distancing.
- Students are required to wear masks throughout the day inside (except when eating/drinking) or during mask breaks. When outside, masks can be removed provided physical distancing is observed.
- Parents should provide a minimum of three masks for their student(s) – one to keep at school as a back-up, one to wear, and one to wash. Each mask should be labeled with the student's first and last name. Masks may be disposable or cloth, but must cover both the nose and mouth. Face shields may be worn in addition to, but not instead of, masks that cover the nose and mouth. \*\*\*Please note that bandanas and neck gaiters are not considered acceptable face coverings\*\*\*\*
- Meals will be eaten in the classrooms with students in full social distancing
- Handwashing will be taught and reinforced along with covering of coughs and sneezes.
- Posters in the halls and classrooms will be posted to remind students of social distance, masks, handwashing etc.
- Students will only use their own supplies (no shared tools) at school.
- Thorough daily sanitizing and cleaning protocols will be followed throughout the school day.
- Health and Safety Assistant will provide restroom breaks, water bottle fill-ups and general sanitizing of common areas.
- Students will bring a water bottle to school - filling stations for water bottles will be available as a replacement for water fountains.
- Large community events have been postponed or will be formatted for single classes to participate.



# Jubilee Christian School

*Imagine • Believe • Achieve*

- All teachers will be encouraged to use outdoor learning spaces.
- The school day will start at 8:45 am and end at 3:15pm
- Protocols for "specials" (art, snapology, gym, and performing arts and music) are being worked on and will be communicated to parents before the commencement of school. Aside from gym, the specials will most likely be remote.
- Isolation area/tent will be provided on all floors to separate anyone who exhibits Covid-19 like symptoms. (this isolation area will be closed off and will not be used before cleaning and disinfecting.
- Jubilee Christian School will continue to follow all MLEP Church safety protocols and regulations.
- Increased ventilation in the classroom will occur through open windows and room air purifiers.
- One way traffic patterns in the hallways will be established.
- Restroom protocol will be established and adhered to with the assistance of the Health and Safety Assistant

## **Three Phases for Prevention**

Until the COVID-19 pandemic subsides, we will provide protocols to safeguard the health and well-being of our students, faculty, and staff. The protocols that follow have been developed with state and federal guidelines in mind and in consultation with our medical professionals. We have also taken into consideration the guidelines placed before us by the Mt. Lebanon Evangelical Presbyterian Church who allows us to utilize their space. Our intention is to update this document as needed with the latest, best guidance and based on what we learn as we gain experience. It is our hope that we will remain within Phases I - II but we are prepared to move between the following three phases throughout the school year. At the present time we are in **Phase II.**



# Jubilee Christian School

*Imagine • Believe • Achieve*

## **Phase I: Modified On-school Operations with Enhanced Health Precautions**

This phase assumes little to no community spread and negligible absenteeism. Day-to-day classroom operations will function close to normal with enhanced safety and health precautions in place.

- All employees and students must complete a daily medical screening and temperature checks.
- Cleaning procedures to meet health and safety guidelines.
- Precautions will be put in place for indoor spaces to avoid overcrowding.
- Students will be permitted to transition between classes.
- State guidelines regarding masks will be followed.

## **Phase II: Modified On-school with Physical Distancing Expectations**

Minimal to moderate community transmission. The following precautions would be added to the already existing ones outlined in Phase I.

- Physical distancing observed.
- Shaking hands or any other physical contact is prohibited.
- Transitions between classes have been reduced at all grade levels. When possible, teachers will move from class to class.
- Students are **required** to wear masks that cover the nose and mouth (except for eating and drinking).
- Before entering the building, students and employees will have their temperature checked and will certify they are free of symptoms.
- Increased schoolwide cleaning and disinfection.
- No indoor, large-group gatherings (50 or more).
- Outdoor spaces will be maximized.

## **Phase III: Remote Learning**

In the event of substantial community transmission or a state mandated closure, staff and students will collectively move to Remote Learning.

**If JCS has a confirmed case of COVID-19, that person and their class will move to Phase III. Any household members of the student who tested positive and their respective class(es) will also move to Phase III for 14 days. They will begin Remote Learning.**



# Jubilee Christian School

*Imagine • Believe • Achieve*

## **Health Screening and Entry Protocols**

In all three phases, daily temperature checks will be conducted as staff and students arrive. If a person has the following currently known symptoms of COVID-19, they will not be able to enter our building. Family members of a person with any of these symptoms will also not be able to enter.

### **Symptoms:**

Cough or sore throat  
Shortness of breath or difficulty breathing  
Fever (greater than 100.4° F)  
Chills  
Headache  
Congestion or runny nose  
Fatigue, muscle pain and/or body aches  
Nausea or vomiting or diarrhea  
New loss of taste or smell  
Red eyes  
Rash or new skin discoloration

## **Existing Health Conditions**

A person with recurring seasonal or chronic mild symptoms that present as questionable, and who has a documented medical condition on file at school that accounts for the symptom(s) may be permitted to enter the building at the discretion of the school.

## **Health & Testing Decision Matrix**

The following matrix, based on CDC guidelines, to make decisions that support the health of the JCS community **This update appeared on the Department of Education Website as of 8/14/2020)**



# Jubilee Christian School

*Imagine • Believe • Achieve*

<p><b>Level of Community Transmission in the County</b></p>	<p><b>Number of Cases of COVID -19 Within a 14-day period:</b></p> <p>1 student or 1 staff</p>	<p><b>Number of Cases of COVID -19 Within a 14-day period:</b></p> <p>2-4 students/staff in same school building  <b>OR</b>            &lt;5% of total number of students/staff in a school building are cases  <b>OR</b>            Multiple school buildings with individual cases who are not household contacts</p>	<p><b>Number of Cases of COVID -19 Within a 14 -day period:</b></p> <p>5+ students/staff in same school building  <b>OR</b>  <math>\geq</math>5% of total number of students/ staff in a school building are cases  <b>OR</b>            Multiple school buildings with 2-4 cases who are not household contacts</p>
<p><b>Low</b></p>	<ul style="list-style-type: none"> <li>● School does not need to close</li> <li>● Clean area(s) where case spent time</li> <li>● Public health staff will</li> </ul>	<ul style="list-style-type: none"> <li>● Close school(s) for 3-5 days*</li> <li>● Clean area(s) where cases spent time</li> <li>● Public health staff will</li> </ul>	<ul style="list-style-type: none"> <li>● Close school(s) for 14 days*</li> <li>● Clean entire school(s)</li> <li>● Public health staff will direct close</li> </ul>



# Jubilee Christian School

*Imagine • Believe • Achieve*

	<p>direct close contacts to quarantine</p>	<p>direct close contacts to quarantine</p>	<p>contacts to quarantine</p>
<p><b>Moderate</b></p>	<ul style="list-style-type: none"> <li>• School does not need to close</li> <li>• Clean area(s) where case spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• Close school(s) for 5-7 days*</li> <li>• Clean area(s) where cases spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• Close school(s) for 14 days*</li> <li>• Clean entire school(s)</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>



# Jubilee Christian School

*Imagine • Believe • Achieve*

<p><b>Substantial</b></p>	<p><a href="#">DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission</a></p>	<p><a href="#">DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission</a></p>	<p><a href="#">DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission</a></p>
---------------------------	--	--	--

## What should schools do when a student or staff present symptoms of COVID -19 but are not a confirmed case? (this is directly from the Department of Education Website)

It is **not necessary** to notify DOH or CMHD staff of every symptomatic student or staff member, since many non -COVID -19 illnesses may present with similar symptoms. School administrators should contact DOH or CMHD for further guidance if a parent/guardian/caregiver notifies the school of potential exposure by a student, staff member, or school visitor. Refer to the DOH and PDE [COVID -19 Symptomatic K -12 Student or Staff Process Flow](#) (PDF) for steps schools should take when a student or staff present with symptoms of COVID -19 but are not a confirmed case.

### Daily Sanitation Protocols School-Wide Disinfection

EPA registered disinfectants will be used to clean all areas of the building.

### Hand Sanitizer Stations

Faculty, staff, and students will keep their hands sanitized using hand sanitizer that will be available in classrooms, hallways and at each entrance.



# Jubilee Christian School

*Imagine • Believe • Achieve*

## Hygienic Practices

We believe parents are the most powerful teachers regarding hygiene and health related matters. Therefore, we believe that JCS's efforts regarding maintaining a safe and healthy environment will only be effective if parents and the faculty of JCS work together. We rely on parents to promote the same hygienic practices we will direct students to practice at school, including:

- Covering coughs or sneezes with a bent arm or tissue and washing hands or using hand sanitizer afterward
- Washing hands with soap and water for 20 seconds, drying hands with a paper towel
- Keeping hands away from nose, mouth, and eyes
- Avoiding the sharing of food, drinks, and personal items.

## Remote Learning for Homebound Students

We expect to require some students to stay at home due to a temperature (greater than 100.4° F); diagnosis or exposure to COVID-19; or presenting symptoms outlined by ACHD and the CDC. Students who are homebound will have the opportunity for **some** live connection to their class and instruction with their classmates in school. We are formulating a plan to assist students who are homebound. If a student (or parent) has a medical condition that compromises their immune system or other major body systems, we are willing to provide remote learning for that student for the year. If this pertains to your family, please contact the office ASAP to help us better plan for your student(s)' year.

## Procedure for Positive or Suspected COVID-19 Case

The following procedure will be used if a student or employee becomes symptomatic during the day:

1. The student or employee will be asked to isolate in the care room.
2. For students, the front office will call parents or guardians for pickup.
3. For employees, the front office will coordinate with school administration to manage follow-up actions.
4. Any employee interacting with the suspected case will use PPE (mask and gloves).

### **The following procedure will be used if we learn that a student or employee has tested positive:**

1. The Principal will contact the Allegheny County Health Department (ACHD) with appropriate details and exposure information.



## Jubilee Christian School

*Imagine • Believe • Achieve*

2. The front office will coordinate (as appropriate) with parents or guardians of the student or directly with the employee to compile a list of potential exposures (contact trace).
3. If required, a decision to close the building (including length of closure) will be made in consultation with ACHD. (see guidance above “What should schools do”)
4. Teacher and grade level peers (and siblings) will move to Remote Learning.
- 5.. School administration will update the school community (parents/guardians) with appropriate details.